

LODSWORTH PARISH COUNCIL

DRAFT Minutes of a meeting held at Lodsworth Village Hall

On Monday 11th September 2017

Present: Councillors Justina Leitao, Caroline Neville (Chair), Paul Phillips and James Rees

In attendance: Mrs Helen Cruikshank, Parish Clerk
District Councillor Francis Hobbs
County Councillor David Bradford

PARISH COUNCIL AGENDA

Comments and Questions from members of the Public

There was one member of the public present.

50/17 To note apologies for absence

Apologies were received from Parish Councillors Victoria Anderson and Charles McKee.

51/17 Declarations of Interest

There were no declarations of interest.

52/17 Co-option of Councillor

Mr Tom Richardson was co-opted as a Parish Councillor, proposed by Caroline Neville and unanimously agreed by the Full Council. The Chairman welcomed him to Lodsworth Parish Council. The Clerk would liaise with him and send through all the necessary forms and documentation.

53/17 Minutes of the previous Parish Council Meeting

The minutes of the meeting held on Monday 10th July 2017 were approved and signed as a correct record.

54/17 Reports from the elected representatives of Chichester District Councillor and West Sussex County Council

District Councillor Francis Hobbs said there was not much to report on with the summer break. He reported there was some £1m of s106 money from the King Edward VII development which was with the SDNPA and could potentially be released to CDC to then be spent within the local community. It is hoped and wished that much of this money would be spent on affordable housing and improved infrastructure (schools, doctors, roads etc.) in the area. Cowdray Estate has three sites for potential redevelopment; one at the old school site on Easebourne Street, one at the Old Works Yard and one behind Conifers car park. They are very keen for positive engagement with the community. Francis Hobbs suggested the Parish Council make a wish list of things in this parish which would help improve its local community if monies became available.

County Councillor Bradford reported that the whole WSCC Highways contract is currently out for tender. It is a case of trying to balance the lowest cost with best service whilst trying to suit everyone which is not always achievable. Caroline Neville said she is in contact with Chris Dye, the area Highway Manager trying to find a solution to the erosion at the side of the road on Heath End Lane, just past the village hall entrance. David Bradford said there are many innovative ways that County are filling in potholes these days and to copy him in on any emails so he can chase if required. He added he is always prepared to go and see officers face to face to discuss issues. Paul Phillips mentioned the bottleneck on the road by the BP garage in Easebourne to the roundabout. David Bradford said this is definitely something he would like to improve and would potentially push for yellow lines on this stretch to improve the flow of traffic.

The Chairman thanked the District and County Councillors for their attendance.

District Councillor Francis Hobbs and County Councillor David Bradford left the meeting at 8.15pm

55/17 Working Party reports

- **Highways:** Clerk reported that Vicki Anderson had received an email from a parishioner regarding concern over the parking in the parish; highlighting the problems at the junction of Gills Lane/The Street and the increased number of cars dangerously parked along The Street with the large amount of building works currently going on in Lodsworth. Some of the owners of the more precariously parked vehicles have been spoken to but to no avail. It is hoped once the building works are completed the problem should naturally be alleviated. The Parish Council has met with WSCC Highways on several occasions to discuss the problems in the parish and the only comment regarding the junction was to put yellow lines which would not only be unsightly but also be unpopular with residents and hard to enforce. Paul Phillips said he would speak with the new owners of the Hollist Arms about putting up a car park sign to encourage use and also a notice on the back gate to stop inconsiderate parking on Gills Lane. The unofficial passing place on Gills lane was also raised as a problem as the road is badly eroded and the pothole is very deep on the side of the road. Caroline Neville said she would contact Chris Dye directly with this. Concern was also raised with regard to the speed of vehicles travelling through Selham and safety of parishioners on foot with it being the national speed limit of 60mph in parts.

Clerk had contacted the CDC dog warden, John Rosser regarding the increase problem of dog fouling in Lodsworth village. He said he will put some notices up and visit problem areas and is able to issue fines (£75) to irresponsible dog owners. The dog warden will also investigate complaints from the public. If you can provide details of time/day, location, a description of the owner and the dog, and if possible a car registration number, then they can investigate complaints about offenders. Any complaint is treated confidentially. Caroline Neville reminded all dog owners that bagged dog mess can be disposed of in your black household bin. Clerk to put another notice into Outlook about this.

- **Speedwatch:** In Charles McKee's absence, the Clerk reported that there was no update on the project as too few have done the online training and there is not currently the take-up to make it worthwhile. A regular presence is required, without asking the same few, for it to be effective. Clerk to put a further notice in Outlook as more volunteers are required for this scheme to be feasible.
- **Footpaths, Hedges and Rights of Way:** James Rees said everything had been done which was supposed to be done following the early inspection in the year. Paths had been cleared, stiles mended and he was in regular contact with the WSCC ranger. The next inspection was now not due until November 2018.
- **Playground:** Clerk had distributed a summary of the quotes received for the various options to works in the play area. After a detailed discussion, it was agreed to go with Sussex Land Works who had quoted £6,000 to refurbish the play area by carrying out the groundworks, fence work and maintenance to the equipment. Any monies left over from the Tesco bags for help funding would be spent on a new piece of equipment or making the zip-wire more stable. Paul Phillips said he would meet with Playsafe Playgrounds to discuss this. Clerk to accept the Sussex Land Works quote and find out what the revised start date will be and advertise accordingly to let parishioners know when the playground will be closed.
- **Allotments:** Paul Phillips reported there was a hedge cutting issue at the allotments. Clerk to write to the owner who is responsible for maintaining the hedge as it is very overgrown and in need of attention. Clerk said there was still one outstanding allotment rent for the season.
- **Parish repairs:** Paul Phillips had met with Cowdray Estate to discuss the oak tree on the green outside the Hollist Arms following a branch which had come down in mid-August. A couple of branches had been identified for lopping and some possible weight reduction of others. Another Cowdray Estate representative would be sent up to further investigate and report findings back.

Overall the tree roots and trunk look sound however it does not look too well. The tree is the responsibility of the Cowdray Estate and assure the Parish Council that they will make it safe. Caroline Neville reported that Ben Law would be happy to fill in the sides of the bus shelter without charge if there was a genuine reason but as the prevailing wind was south-westerly then he would be surprised if it did not protect bus users in its current state. Caroline Neville to discuss this with Ben. The shelter was designed so you can see approaching buses. Ben has quoted the same price of £4,500 for a similar bus shelter across the road. A concrete base would also be required and the necessary planning permission sought from SDNP/CDC. Clerk said the fete committee had kindly donated £250 towards the second shelter. The project is very much work in progress. With regard to the proposed Lodsworth Larder sign on the bus shelter, Paul Phillips agreed to liaise with Deryck Hamon to make sure all parties were happy with the design, size and location. Clerk to email Paul Phillips the email from CDC regarding the planning and advertising consent.

- **Winter Plan:** Justina Leitao has submitted the Winter Plan to WSCC. Of the 14 parish grit bins, she had identified several as having disappeared/been stolen and WSCC has agreed to place hippo bags in their place. ACS has agreed to continue to maintain the minor roads if weather deteriorates and refill bins as and when requested by the Parish Council. The Clerk commended Justina on her hard work in completing the plan. Tom Richardson kindly offered to move the damaged grit bin from Gills Lane and use the grit/salt on the highways in Selham.
- **Lickfold Bridge flooding:** Caroline Neville reported that Norma Graves, the District Councillor for Fernhurst was speaking to the Parish Council there tomorrow night about joining forces with Lurgashall and Lodsworth to look further into a solution. Clerk had previously sent the report and findings from the CBEC survey to Fernhurst Parish Council.
- **Planning:** Clerk said there were two outstanding parish planning applications which would be dealt with by email later this week. Since the last meeting the Parish Council has discussed the following planning applications:

SDNP/17/03482/HOUS and SDNP/03483/LIS

Location: The Great House, Langhams Lane, Lodsworth GU28 9DA

Proposal: Proposed new entrance gates

SDNP/03476/LIS

Location: The Great House, Langhams Lane, Lodsworth GU28 9DA

Proposal: Replacement of existing garage doors with new timber framed doors

SDNP/03416/TCA

Location: The Great House, Langhams Lane, Lodsworth GU28 9DA

Proposal: Notification of intention to crown reduce middle and lower crown by no more than 1.5m leaving spread of no less than 10m and crown thin by 20% on 1 no. Cedar. Fell 1 no. Golden Lawson's Cypress.

SDNP/17/03800/HOUS

Location: 7 Collyers Cottages, Lickfold

Proposal: Proposed replacement windows

SDNP/17/03922/APNB

Location: Sawmill, Pathfield Wood, Land north of A272 Gosden Heath

Proposal: Covered saw bench used in association with forestry operations at the site

SDNP/17/02242/HOUS

Location: 1 New Cottages, Selham Road, Selham

Proposal: Border garden fence

SDNP/17/03557/LDE

Location: Peartrees, Highstead Lane, Lickfold

Proposal: Existing lawful development - occupation of a dwelling house in breach of condition no (ii) attached to planning permission NA/2/52.

SDNP/17/02920/HOUS

Location: 2 Collyers Cottages, Lickfold

Proposal: Proposed replacement windows

Since the last meeting, Chichester District Council/South Downs National Park has made the following decisions:

SDNP/17/00349/HOUS

Location: *Whispers The Street Lodsworth GU28 9BZ*

Proposal: *Proposed front porch, single storey extension to kitchen, bay window, internal adaptations and utility outbuilding*

Decision: *Approved*

SDNP/17/03416/TCA

Location: *The Great House Langham Lane Lodsworth West Sussex GU28 9DA*

Proposal: *Notification of intention to crown reduce middle and lower crown by no more than 1.5m leaving spread of no less than 10m and crown thin by 20% on 1 no. Cedar (T1). Fell 1 no. Golden Lawson's Cypress (T2).*

Decision: *Raise no objection*

SDNP/17/02908/HOUS

Location: *Bluebell Cottage 1 The Croft Lodsworth GU28 9BW*

Proposal: *Single storey side extension*

Decision: *Approved*

SDNP/17/02029/HOUS and SDNP/17/02030/LIS

Location: *Arms Cottage The Street Lodsworth GU28 9BZ*

Proposal: *Single storey rear extension, new porch and internal alterations to provide 2 no. ensuite bathrooms. Renovations and repairs including re-roofing, re-rendering, new windows and doors and improvements to thermal performance*

Decision: *Approved*

SDNP/17/03922/APNB

Location: *Sawmill, Pathfield Wood, Land north of A272 Gosden Heath*

Proposal: *Covered saw bench used in association with forestry operations at the site*

Decision: *Application not required*

SDNP/03476/LIS

Location: *The Great House, Langhams Lane, Lodsworth GU28 9DA*

Proposal: *Replacement of existing garage doors with new timber framed doors*

Decision: *Approved*

SDNP/17/02193/PRE

Location: *Leggatt Hill Farmhouse River Lane River Lodsworth Petworth West Sussex GU28 9DN*

Proposal: *Internal and external refurbishments to the main house including a replacement conservatory and small rear extension. Construction of a free standing ancillary barn/outbuilding to the east side of the main house.*

Decision: *Advice provided*

SDNP/17/03543/DCOND

Location: *Snapelands Surrey Road Lodsworth Petworth West Sussex GU28 9DR*

Proposal: *Discharge of Conditions 3, 5 and 6 of planning application SDNP/17/02106/HOUS.*

Decision: Approved

SDNP/17/01700/HOUS

Location: Point Cottage Hollihurst Road Lodsworth GU28 9BT

Proposal: Conversion of garage into a living room, hip end to a gable end roof and erection of 1 no. new dormer and 1 no. replacement dormer.

Decision: Approved

SDNP/17/01759/FUL

Location: Gentils House Lickfold Road Lodsworth GU28 9EY

Proposal: Proposed change of use of outbuilding to holiday let and/or annex

Decision: Approved

SDNP/17/03800/HOUS

Location: 7 Collyers Cottages, Lickfold

Proposal: Proposed replacement windows

Decision: Approved

56/17 Financial Matters

- The Councils current financial position of £22,606 was noted.
- The bank reconciliation at Appendix 2 was noted.
- The schedule of accounts submitted for payment at Appendix 3 was noted. Payments were authorised for WSCC (Clerk's July and August Salary) @ £877.50, Business Stream (Allotment Water) @ £26.94, SSALC Ltd (GDPR training) @ £19.20 and Mr Paul Phillips (Allotment – mole catching reimbursement) @ £60

57/17 Reports back from meetings attended by Councillors

There had been no external meetings over the summer months.

58/17 Clerks Report including any correspondence

Clerk spoke of the forthcoming meetings:

- All Parishes Meeting on Wednesday 20th September (East Pallant House - buffet from 6.30pm)
- West Sussex ALC AGM & Autumn Conference is being held at Lodge Hill Centre, Watersfield on Wednesday 4th October at 10am
- South Downs National Park workshop (Midhurst) – Wednesday 4th October at 6.30pm
- North Chichester CLC meeting is Tuesday 14th November at 7pm. Venue to be confirmed
- North East/West forum meeting is Thursday 7th December at Lodsworth Village Hall

Clerk had emailed round the SSALC training courses available for 2017/18. If any Councillors would like to attend any courses then please let her know as there is money in the budget for Councillor training.

59/17 Matters to be included on the next agenda

Co-option

Please let the Clerk know of any additional items for the agenda by Monday 6th November 2017

60/17 Date of next Parish Council meeting – Monday 13th November 2017 at 7.30pm

The Chairman closed the meeting at 10pm