

LODSWORTH PARISH COUNCIL

DRAFT Minutes of a meeting held at Lodsworth Village Hall

On Monday 13th November 2017

Present: Councillors Charles McKee, Caroline Neville (Chair), Paul Phillips, James Rees and Tom Richardson

In attendance: Mrs Helen Cruikshank, Parish Clerk
District Councillor Francis Hobbs
County Councillor David Bradford

PARISH COUNCIL AGENDA

Comments and Questions from members of the Public

There were three members of the public present.

A member of the public raised concern about the state of the footpath running from St Peters Well to Leggatt Hill. There are a couple of trees down which are making it difficult to pass and an appalling mess further South where the stream crosses the footpath. Clerk to ascertain landowners and write to them. District Councillor Francis Hobbs suggested contacting Cowdray Estate directly if any problems were on its land.

61/17 To note apologies for absence

Apologies were received from Parish Councillors Victoria Anderson and Justina Leitao.

62/17 Declarations of Interest

There were no declarations of interest.

63/17 Co-option of Councillor

Mr Jim Summers was co-opted as a Parish Councillor, proposed by Paul Phillips and seconded by James Rees. The Parish Council unanimously agreed and the Chairman welcomed him to Lodsworth Parish Council. The Clerk would liaise with him and send through all the necessary forms and documentation.

64/17 Minutes of the previous Parish Council Meeting

The minutes of the meeting held on Monday 11th September 2017 were approved and signed as a correct record.

65/17 Reports from the elected representatives of Chichester District Councillor and West Sussex County Council

County Councillor David Bradford reported that he was getting his feet under the table now. He appreciates traffic in the villages and surrounding towns is a problem and there is a meeting tomorrow night of the North Chichester CLC at Hampers Green Community Centre in Petworth where there will be a Highways officer in attendance so encouraged people to attend and ask questions. There are two immediate highways issues in the area which he is hoping to address; the disappointment of the refusal of the proposed crossing on Wheelbarrow Castle and the on-going issue of the clogs of traffic outside the BP garage in Easebourne. David Bradford stated he sits on 8 committees now at WSCC including Rural Transport and he is keen to modernise the way the area is run and so a lot of thought will be given to this. He is always happy to field questions either by email or phone. Caroline Neville said that she thought the 50mph speed limit on the winding part of the Midhurst Road which leads to Fernhurst from Easebourne was way too fast. Tom Richardson added that the speed limit throughout Selham was 60mph which was ridiculous and suggested that there be a 30mph speed limit within the Selham village signs as there are always cyclists, walkers and campers using the rural narrow roads. Charles McKee said as a start, he would ask whether the Highways man who had put up the "Slow down" signs in both Lickfold and Lodsworth could erect some in Selham.

Any issues of a County nature then please do not hesitate to contact David Bradford on davidbradford@westsussex.gov.uk or 07922 865735

District Councillor Francis Hobbs reported that the SDNP local plan consultation plan is mid-way through. Easebourne Parish Council are about to do a Neighbourhood Plan and have engaged a commercial practice to carry this out. He encouraged Lodsworth Parish Council to speak to Easebourne Parish Council about the reasons why they have decided to do a neighbourhood plan so late on in the day. It is well worth getting advice on the benefit of a neighbourhood plan over the more informal parish design statement which Lodsworth has had adopted. There will be very significant pressure for future housing and smaller villages will need to think about their long term protection and any associated risks not having a neighbourhood plan.

With regard to the proposed tree works on the land adjacent to Lodsworth House on Gills Lane, Francis Hobbs has spoken to the planners at CDC and the tree surgeon has said that the large trees are safe. If the neighbouring residents have concerns about this then they must find a professional view contrary to that. If the trees do fall then the land owner is responsible so confirmation of suitable cover would be advisable.

Paul Phillips said he had seen that Cowdray had done a lot of work along the A272 and suggested that a cycle path be put in to enable safe passage for those on bicycles. Francis Hobbs said to put the proposal forward to Kate O Hara who is working on the link from Stedham to Chichester as this could be proposed as an extension to this.

Any queries of a District nature, please do not hesitate to contact Francis Hobbs fhobbs@chichester.gov.uk or 07968 027833

The Chairman thanked the District and County Councillors for their attendance.

District Councillor Francis Hobbs and County Councillor David Bradford left the meeting at 8.10pm

66/17 Working Party reports

- **Highways:** Paul Phillips said he had spoken with The Hollist Arms and they had erected a parking sign and he would remind them to put up a sign on the back gate. The inconsiderate parking at the junction of The Street and Gills Lane continues to be dangerous and parking is problematic throughout the village. Complaints had been received and more respectful parking is required and parking directly on the corner and up Gills Lane must be discouraged to enable emergency vehicles access to the top of the village if needed. Clerk to put article into Outlook and on the notice board. Caroline Neville reported that Highways had agreed to repair the potholes and road edge erosion just past the Village Hall entrance going out of the village. The Cowdray Estate Forestry team are due to look at the tree outside the Hollist to further assess its overall condition.
- **Speedwatch:** Charles McKee said unfortunately he has had to give up progressing Speedwatch as there are just not enough people to make the project viable. It was agreed to push the initiative again in the spring. Clerk to email James Tree the link to the training page.
- **Footpaths, Hedges and Rights of Way:** Caroline Neville said she had received a call from a parishioner complaining about two stiles which were in need of repair; one outside of the parish, the Clerk will forward to Tillington PC and the other James Rees will speak to the landowner's about. .
- **Playground:** Charles McKee and Paul Phillips reported that the groundworks project had gone well, grass has grown nicely and the play area is now open again. The only issue is that the area under the zip-wire is muddy already which is very frustrating. It was agreed to put some additional matting under the zip-wire and then re-seed in the spring. Charles McKee and Paul Phillips to measure the area required so the Clerk can order the matting. Clerk to contact Sussex Land Works for a quote for the additional work. It was agreed that the next play area project should be something for the parish teenagers, maybe a table tennis table or basketball net.

- **Allotments:** Paul Phillips reported that the neighbouring hedge had been cut and an excellent job had been done. There had been a big burn-up at the allotments and there are two new tenants which is encouraging.
- **Parish repairs:** Caroline Neville said she had met with Ben Law to discuss the current bus shelter protection. The shelter is rustic and deliberately designed so you can see approaching buses. It was agreed to re-assess the concerns during heavy rain. Ben said he would get a quote for the concrete base for the proposed new shelter on the other side of the road. Clerk had contacted CDC and WSCC regarding this and reported that no planning was required however WSCC Highways are looking into a suitable safe location.
- **Lickfold Bridge flooding:** Caroline Neville reported that she was still trying to get Fernhurst Parish Council involved to help with this issue. Clerk to organise a meeting with the three parishes.
- **Planning:** Clerk said there had been a planning meeting earlier this evening which would need to be continued after this meeting tonight. Since the last meeting the Parish Council has discussed the following planning applications:

SDNP/17/03667/HOUS

Location: Elidge Farm, Highstead lane, Bexley Hill

Proposal: Porch roof canopy, front and rear dormer window, replace rear window for French doors and Juliette balcony

SDNP/17/04615/TCA

Location: Primrose Cottage The Street Lodsworth West Sussex GU28 9DA

Proposal: Notification of intention to fell 1 no. Holly tree, 1 no. Yew tree and 1 no. Spruce Fire tree

SDNP/17/04682/TCA

Location: The Old House Langham Lane Lodsworth GU28 9DA

Proposal: Notification of intention to lateral prune to source 1 no. limb on south sector and lateral prune to union 1 no. limb on east sector and crown lift by 7-8m on 1 no. Sweet Chestnut tree (T1). Lateral prune to source 1 no. limb on south sector on 1 no. Douglas Fir tree (T2). Fell 1 no. Leyland Cypress hedge (H1).

SDNP/17/04971/LIS and SDNP/17/04970/HOUS

Location: St Peters Well Vicarage Lane Lodsworth GU28 9DF

Proposal: Proposed garage with home office and gym.

SDNP/17/04836/TCA

Location: St Peters Well Vicarage Lane Lodsworth GU28 9DF

Proposal: Notification of intention to fell 4 no. trees a Cupresso (Cypress (T1), Pieca Abies (T2), Golden Cypress (T3) and a Lawson Cypress (T4). tree.

SDNP/17/04961/HOUS and SDNP/17/04962/LIS

Location: The Great House Langham Lane Lodsworth GU28 9DA

Proposal: Removal of existing lean-to conservatory, erection of timber and double glazed garden room.

Since the last meeting, Chichester District Council/South Downs National Park has made the following decisions:

SDNP/17/04043/PRE

Location: Land at Lodsworth House Gills Lane Lodsworth West Sussex

Proposal: Convert derelict stable block into 1 no. dwelling

Advice provided

SDNP/17/02920/HOUS

Location: 2 Collyers Cottages, Lickfold

Proposal: Proposed replacement windows

Decision: Approved

SDNP/17/02238/HOUS

Location: 181 Brickyard Surrey Road Lodsworth GU28 9DR

Proposal: New first floor rear dormer window, removal and infill of first floor south window and existing ground floor north window replaced by new door

Decision: Approved

SDNP/17/00395/LIS

Location: Gentils Farm Lickfold Road Lodsworth Petworth West Sussex GU28 9EY

Proposal: Internal and external works to existing east barn - erection of an internal supporting brace. External horizontal cladding and the vertical timber panels on the barn doors replaced with green oak and replacement door hinges.

Decision: Approved

SDNP/17/04615/TCA

Location: Primrose Cottage The Street Lodsworth West Sussex GU28 9DA

Proposal: Notification of intention to fell 1 no. Holly tree, 1 no. Yew tree and 1 no. Spruce Fire tree

Decision: Raise no objection

SDNP/17/01957/DCOND

Location: Rose Cottage The Street Lodsworth GU28 9DA

Proposal: Discharge of conditions 3, 4, 5, 6, 7, 8, 9, 10, 13, 14 and 15 from planning permission

SDNP/16/05734/HOUS

Decision: Approved

SDNP/17/02242/HOUS

Location: 1 New Cottages, Selham Road, Selham

Proposal: Border garden fence

Decision: Approved

SDNP/17/04682/TCA

Location: The Old House Langham Lane Lodsworth GU28 9DA

Proposal: Notification of intention to lateral prune to source 1 no. limb on south sector and lateral prune to union 1 no. limb on east sector and crown lift by 7-8m on 1 no. Sweet Chestnut tree (T1). Lateral prune to source 1 no. limb on south sector on 1 no. Douglas Fir tree (T2). Fell 1 no. Leyland Cypress hedge (H1).

Decision: Raise no objection

SDNP/17/04372/DCOND and SDNP/17/04672/DCOND

Location: Arms Cottage The Street Lodsworth West Sussex GU28 9BZ

Proposal: Discharge of condition 3, 4, 5, 6, 7 and 8 from permission SDNP/17/02030/LIS and Discharge of condition 3, 4, 5, 6, 7 and 8 from permission SDNP/17/02029/HOUS

Decision: Approved

SDNP/17/03557/LDE

Location: Peartrees, Highstead Lane, Lickfold

Proposal: Existing lawful development - occupation of a dwelling house in breach of condition no (ii) attached to planning permission NA/2/52.

Decision: Approved

SDNP/17/04273/PRE

Location: 2 Gibbs Cottages Surrey Road Lickfold Lurgashall Petworth West Sussex GU28 9DX

Proposal: Removal of existing flat-roofed rear dormer, erection of new two-storey rear extension and extension and alterations to existing side lean-to.

Advice provided

SDNP/17/04836/TCA

Location: St Peters Well Vicarage Lane Lodsworth GU28 9DF

Proposal: Notification of intention to fell 4 no. trees a Cupresso (Cypress (T1), Pieca Abies (T2), Golden Cypress (T3) and a Lawson Cypress (T4). tree.

Decision; Raise no objection

SDNP/17/04643/DCOND

Location: Whispers The Street Lodsworth GU28 9BZ

Proposal: Discharge of Condition 3 of planning permission SDNP/17/00349/HOUS - Schedule of materials.

Decision: Approved

67/17 SDNP Local Plan Consultation

It was agreed that the Parish Council would comment on the draft Local Plan specifically commenting on the need for affordable housing to be genuinely affordable for local people to buy. Also stressing the importance for additional money to be spent on the infrastructure in the area and surrounds when developments are built i.e. improvements to doctor's surgeries, schools, roads and public services.

Individual comments can be submitted should parishioners wish. The link to the website is <https://www.southdowns.gov.uk/final-chance-to-have-say-on-south-downs-local-plan/>

68/17 Financial Matters

- The Councils current financial position of £20,794 was noted.
- The bank reconciliation at Appendix 2 was noted.
- The schedule of accounts submitted for payment at Appendix 3 was noted. Payments were authorised for WSCC (Payroll admin charges) @ £44.21 and Mrs Helen Cruikshank (Clerk's Q2 Exps) @ £78.14
- The Annual Return 2016/17 had been certified by the external auditors, PKF Littlejohn with no issues. Clerk has put the notice of the conclusion of the audit on the notice board and website as per the regulations.
- Clerk stated that a finance meeting was needed to discuss recommendations for the Parish Council's donations and grants for 2017/18 and for its precept and budget 2018/19. James Rees kindly offered to join the Finance Committee. Clerk to arrange a meeting.

69/17 Reports back from meetings attended by Councillors

James Rees and Justina Leitao had attended the SDNP workshop which had been interesting. Mainly talk on the new CIL development tax and the SDNP local plan.

70/17 Clerks Report including any correspondence

Clerk spoke of the forthcoming meetings:

- North Chichester CLC meeting is Tuesday 14th November at 7pm at Hampers Green Community Centre, Petworth
- North East/West forum meeting is Thursday 7th December at 7pm at Lodsworth Village Hall

71/17 Items to be included on the next agenda

Co-option

Please let the Clerk know of any additional items for the agenda by Monday 8th January 2018

72/17 Date of next Parish Council meeting – Monday 15th January 2018 at 7.30pm

The Chairman closed the meeting at 9.30pm